

HISTORY OF THE COMPOSITION OF THE CURRICULUM COMMITTEE OF COASTLINE COMMUNITY COLLEGE

Through the years of Coastline Community College's existence, the Curriculum Committee has evolved and changed to meet the needs of a growing, changing college. The changes have shown an increased faculty representation and involvement. When the college opened in the fall of 1976, the courses offered were those approved by the curriculum committees of the other two colleges in the district: Orange Coast College and Golden West College. A curriculum committee (called the Curriculum Council) was established at Coastline that was composed of all the major administrators of the college (15 members). There were no faculty members on the committee; selected faculty were invited to attend meetings when courses in their disciplines were to be voted on.

As early as January 1977, Dr. Ed Decker, Dean of Instruction, Chairman of the Curriculum Council, recommended that "faculty members should be permanent members of the Curriculum Council." However, it was not until fall 1979 that faculty members were represented as voting members. The Curriculum Council at that time was composed of fourteen voting members; two of these were faculty members.

Fall of 1980 saw a major change in the composition of the Curriculum Council (which became the Curriculum Committee in 1981). For the first time faculty members became the majority of the voting members. The Council was composed of eleven voting members: six faculty and five administrators. All were elected positions of two-year terms. This continued to be the case for the next five years.

In the fall of 1985, a subcommittee of the Curriculum Committee met to discuss changes in the Curriculum Committee and in course outline forms. Their recommendations were approved by the Curriculum Committee. The new composition of the Committee, put into effect in spring 1986, showed an even greater representation of faculty. Of the sixteen voting members, ten were faculty from ten discipline areas, elected for three-year terms; five were administrators; and one was an Area facilitator (classified). Two non-voting members (a student and the Dean of Instruction) completed the eighteen-member committee.

Business/Travel
Career Programs (Vocational)--Physical Education
Computer Technology
Emeritus
English/Humanities
Fine and Applied Arts
Foreign Languages
Science/Math
Social Sciences
Special Education

With the AB1725 mandate for participatory governance, the Academic Senate of Coastline unanimously recommended the following composition of the Curriculum Committee in March 1987. The ten disciplines continued to have faculty representation, but three at-large faculty positions were added.

20 Voting Members

- 13 Faculty (three-year terms)
- Dean of Admissions (permanent)
- 5 Discipline Deans (permanent)
- 1 Facilitator (classified) (one-semester term, alternating among the 4 Area facilitators)

4 Non-voting Members

- Dean of Instruction (permanent) (chairperson)
- Dean of Community Services (or a person chosen by the Dean)
- Representative from Alternate Learning Systems
- Student

This change in Curriculum Committee composition was approved by the President's Council in April 1987. New faculty committee members were elected in September 1987.

In November 1988, the Academic Senate recommended to the President's Council that another member be added to the Curriculum Committee as a non-voting member: the Dean of Counseling (Coastline's Articulation Officer). President's Council approved, and this position was instituted in January 1989, bringing to five the number of non-voting members on the Curriculum Committee.

Because Coastline added a new administrative position in 1990, the Director of Educational Development/Vocational Education, the Academic Senate discussed the composition of the Curriculum Committee at several meetings during the fall and winter of 1990-1991. The Senate voted to recommend the following changes to the composition of the Curriculum Committee:

1. adding the Director of Educational Development/Vocational Education as a voting member,
2. changing the position of Dean of Admissions (now Dean of Student Services) from a voting to a non-voting position,
3. changing the position of Dean of Counseling (Articulation Officer) from a non-voting to a voting position,
4. adding three new faculty positions to represent Physical Education, no longer to be combined with Career Programs; Basic Skills and ESL (English as a Second Language), now separated from English/Humanities; and Travel, no longer to be combined with Business.

These recommendations from the Academic Senate were forwarded to the President's Council, where they were approved. The changes for administrators were made immediately. However, since the election of new faculty members was held each fall at the faculty meeting, three former Curriculum Committee faculty members were asked to serve in the three new faculty positions during the rest of the 1990-1991 school year.

In September 1991, when Curriculum Committee elections were held, the ballots did not include a Physical Education position but, instead, had a fourth at-large position. Apparently, the Vice President of Instruction decided to combine Physical Education with Emeritus. The twelve discipline areas of faculty Curriculum Committee members thus became the following, in addition to four at-large positions.

- Business
- Career Programs (Vocational)
- Computer Technology
- Emeritus/Physical Education
- English/Humanities
- ESL/Basic Skills
- Fine and Applied Arts
- Foreign Language
- Science/Math
- Social Sciences
- Special Education
- Travel

1991-1992 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

24 Voting Members

- 16 Faculty (three-year terms)
- Dean of Counseling (permanent)
- 6 Discipline Administrators (permanent):
 - 5 Discipline Deans
 - Director of Educational Development/Vocational Education
- 1 Facilitator (classified) (one-semester term, alternating among the 4 Area Facilitators)

5 Non-voting Members

- Vice President of Instruction (permanent) (chairperson)
- Vice President of Student Services (permanent)
- Dean of Community Services (or a person chosen by the Dean)
- Representative from Alternate Learning Systems
- Student

For several months at different meetings in the spring of 1993, the Academic Senate discussed the composition of the Curriculum Committee. Finally, in May 1993, the Academic Senate recommended the following changes:

1. eliminating the Director of Educational Development/Vocational Education as a member of the Curriculum Committee (previously a voting member),
2. eliminating the Dean of Community Services (or a representative chosen by the Dean) as a member of the Curriculum Committee (previously a non-voting member),
3. eliminating a representative from Alternate Learning Services as a member of the Curriculum Committee (previously a non-voting member),
4. adding the Administrative Dean of Instructional Services as a voting member of the Curriculum Committee.
5. adding another voting faculty member, to be chosen on a yearly (academic year—September to June) basis by the Academic Senate, to be a representative of the Academic Senate to the Curriculum Committee and to report curriculum issues to the Senate.
6. changing the designation of Dean of Counseling to Articulation Officer (people in different positions in the college may be designated as Articulation Officer)

The President's Council approved these recommendations from the Academic Senate. Also, in spring 1993, the Academic Senate voted, to be in accord with AB1725, that the Curriculum Committee should have two chairpersons: one the Vice President of Instruction and one an elected faculty member of the Curriculum Committee (the Academic Senate faculty representative, an appointed position, would not be eligible for the co-chairmanship). This faculty co-chair would be elected annually by the members of the Curriculum Committee itself. However, the co-chairmanship was not instituted at that time.

1993-1994 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

25 Voting Members

16 Faculty (three-year terms)

1 Faculty (one-year term) chosen by the Academic Senate

Articulation Officer (permanent)

5 Discipline Deans (permanent)

Administrative Dean, Instructional Services (permanent)

1 Facilitator (classified) (one-semester term, alternating among the 4 Area Facilitators)

3 Non-voting Members

Vice President of Instruction (chairperson)
Vice President of Student Services (permanent)
Student

On May 24, 1994, the Academic Senate passed a resolution (#30) that the Curriculum Committee should become a sub-committee of the Academic Senate. The Senate also voted that the co-chairmanship should be instituted the following fall. These changes were approved by the President's Council, and the first faculty co-chair was elected by the Curriculum Committee at its September 1994 meeting.

October 18, 1994, the Academic Senate passed a resolution (#31) to add another non-voting position to the Curriculum Committee, a classified position: Staff Assistant Senior, Instructional Services (by fall 1996, that position had been upgraded to Administrative Assistant, Instructional Services).

1994-1995 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

25 Voting Members

16 Faculty (three-year terms) (one to be co-chairperson)
1 Faculty (one-year term) chosen by the Academic Senate
Articulation Officer (permanent)
5 Discipline Deans (permanent)
Administrative Dean, Instructional Services (permanent)
1 Facilitator (classified) (one-semester term, alternating among the 4
Area Facilitators)

4 Non-voting Members

Vice President of Instruction (permanent) (co-chairperson)
Vice President of Student Services (permanent)
Staff Assistant Senior, Instructional Services (classified)
Student

Since the Curriculum Committee was now a sub-committee of the Academic Senate and since the members of Academic Senate sub-committees and the chairpersons of sub-committees should be decided before the end of the academic school year, the Academic Senate voted in the fall of 1994 to hold the elections of new Curriculum Committee members at the spring faculty meeting instead of the fall faculty meeting, as it has been done in the past. Those newly elected members would not become members of the Curriculum Committee until the following fall. However, they would be encouraged to attend Curriculum Committee meetings during the spring semester, and the new members would receive orientation during the spring so that they would be ready to become voting members at the first Curriculum Committee meeting in the fall semester. The faculty co-

chair should be elected at the April meeting of the Curriculum Committee by the current voting members (not the new members who would take their voting membership the following fall).

In spring 1995, the college, under the leadership of its new president, Dr. Leslie Purdy, instituted a reorganization plan that eliminated and changed some positions. The Area 1 office was closed, and the position of Area 1 Dean was eliminated. The disciplines that were the responsibility of the Area 1 Dean were given to one of the other discipline deans. This change eliminated one Discipline Dean position on the Curriculum Committee. Although the job description for the new Associate Dean of Instruction of Distance Learning no longer included direct responsibility for specific disciplines, as it previously had, that dean was responsible for telecourses and other distance learning classes in several disciplines, so it was decided that it would be a good idea for that administrator to continue to be a member of the Curriculum Committee.

However, there continued to be four facilitators since the Area 1 Facilitator had become the Distance Learning Facilitator. Therefore, four facilitators continued to serve as voting members of the Curriculum Committee for one semester each, alternating the position.

1995-1996 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

24 Voting Members

- 16 Faculty (three-year terms) (one to be co-chairperson)
- 1 Faculty (one-year term) chosen by the Academic Senate
- Articulation Officer (permanent)
- 3 Discipline Deans (permanent)
- Associate Dean of Instruction of Distance Learning (permanent)
- Administrative Dean, Instructional Services (permanent)
- 1 Facilitator (classified) (one-semester term, alternating among the 4 Area Facilitators)

4 Non-voting Members

- Vice President of Instruction (permanent) (co-chairperson)
- Vice President of Student Services (permanent)
- Staff Assistant Senior, Instructional Services (classified)
- Student

During the fall of 1995, the Curriculum Committee recommended to the Academic Senate that, following the Academic Senate for California Community Colleges (ASCCC) resolution 29.10.0 F95, the student member of the Coastline Curriculum Committee should be a voting member. The Academic Senate voted on this and recommended that the student member should be a voting member.

The Curriculum Committee also recommended to the Academic Senate that Coastline should hire a part-time librarian and, following the ASCCC resolution 16.1.0 F95, should

make that librarian a voting member of the Coastline Curriculum Committee. The Academic Senate agreed, having voted for a part-time librarian the previous year, that the College should hire a part-time librarian who would be a voting member of the Curriculum Committee.

1996-1997 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

26 Voting Members

- 16 Faculty (three-year terms) (one to be co-chairperson)
- 1 Faculty (one-year term) chosen by the Academic Senate
- 1 Faculty, Librarian (permanent)
- Articulation Officer (permanent)
- 3 Discipline Deans (permanent)
- Associate Dean of Instruction of Distance Learning (permanent)
- Administrative Dean, Instructional Services (permanent)
- 1 Facilitator (classified) (one-semester term, alternating among the 4 Area Facilitators)
- Student

3 Non-voting Members

- Vice President of Instruction (permanent) (co-chairperson)
- Vice President of Student Services (permanent)
- Administrative Assistant, Instructional Services (classified) (permanent)

During the fall of 1996, the Academic Senate approved the Curriculum Committee's recommendation that the current faculty position representing Travel should be combined with Career Programs and that a faculty position should be created for a representative of distance learning, an instructor who could bring knowledge and information to the Curriculum Committee about new technologies and methods of course delivery. A faculty member for the new position was elected at the spring 1997 faculty meeting and began her 3-year term in fall 1997.

Also, in the fall of 1996, the position of Administrative Dean, Instructional Services, was eliminated from the College. In the spring of 1997, the distance learning administrative position was changed from Associate Dean to Dean of Instruction of Distance Learning.

16 Voting Faculty Members (three-year terms) (one to be co-chairperson)

- Basic Skills/ESL
- Business
- Career Programs (Vocational)
- Computer Technology
- Distance Learning
- Emeritus/Physical Education
- English/Humanities
- Fine and Applied Arts
- International Languages
- Science/Math
- Social Sciences
- Special Education
- 4 At Large Faculty

During the fall of 1997, the Academic Senate approved the addition of two new faculty members to the Curriculum Committee: a counseling position and an at-large position, the at-large position to begin in fall 2000. The counselors had been requesting a position on the Curriculum Committee for many years, and the Academic Senate finally agreed. There were no at-large positions available for election every third year, so the Academic Senate agreed to add one on that year, the other two years each having two at-large positions. Also, in spring 1997, the Academic Senate approved the request of Student Services classified personnel to have a non-voting position, to be determined by Student Services on a meeting-to-meeting basis.

1998-1999 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

27 Voting Members

- 18 Discipline and At-Large Faculty (three-year terms) (one to be co-chairperson)
- 1 Faculty (one-year term) chosen by the Academic Senate
- 1 Faculty, Librarian (permanent) (vacant)
- Articulation Officer (permanent)
- 3 Discipline Deans (permanent)
- Dean of Instruction of Distance Learning (permanent)
- 1 Facilitator (classified) (one-semester term, alternating among the 4 Facilitators)
- Student

4 Non-voting Members

- Vice President of Instruction (permanent) (co-chairperson)
- Vice President of Student Services (permanent)
- Administrative Assistant, Instructional Services (classified) (permanent)
- Student Services Representative (classified)

2000-2001 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

27 Voting Members

18 Faculty (three-year terms) (one to be co-chairperson)

Basic Skills/ESL
Business
Career Programs (Vocational)
Counseling
Computer Technology
Distance Learning
Emeritus/Physical Education
English/Humanities
Fine and Applied Arts
International Languages
Science/Math
Social Sciences
Special Education
5 At-Large Faculty

1 Faculty (one-year term) chosen by the Academic Senate

1 Faculty, Librarian (permanent)

Articulation Officer (permanent)

3 Discipline Deans (permanent)

Dean of Instruction of Distance Learning (permanent)

1 Facilitator (classified) (one-semester term, alternating among the 4
Facilitators)

Student

4 Non-voting Members

Vice President of Instruction (permanent) (co-chairperson)

Vice President of Student Services (permanent)

Administrative Assistant, Instructional Services (classified)

Student Services Representative (classified)

Faculty Curriculum Committee elections were changed in 2004 to be held in the spring with ballots sent to faculty members (rather than held during the spring faculty meeting).

In spring 2005, the Academic Senate added another faculty position to the Curriculum Committee, bringing the number of faculty to 21 with the librarian and the Academic Senate representative (currently the Articulation Officer is also a faculty member, a counselor). It was decided to split the Science/Math position into two positions, one for Science and one for Math. Also, at a new discipline dean's recommendation, the name International Languages had been changed back to Foreign Languages.

In spring 2006 (March 21, 2006), the Academic Senate voted to add two voting positions to the Curriculum Committee, the faculty position to take effect in fall 2006. Now that the Dean of Counseling and Special Programs was responsible for the curriculum in those two

disciplines, that position was equal to the other discipline dean positions and should, like them, be a voting position on the Curriculum Committee. The Senate voted to add the Dean of Counseling and Special Programs to the Curriculum Committee as a voting member. The Senate also voted to add a sixth at-large faculty position so that two at-large positions would be available for election every year.

In spring 2006 (April 18, 2006), the Senate also voted to add the Dean of the Military Contract Education Program to the Curriculum Committee as a non-voting position.

2006 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

30 Voting Members

20 Faculty (three-year terms) (one to be co-chairperson)

Basic Skills/ESL

Business

Career Programs (Vocational)

Counseling

Computer Technology

Distance Learning

Emeritus/Physical Education

English/Humanities

Fine and Applied Arts

Foreign Languages

Mathematics

Science

Social Sciences

Special Education

6 At-Large Faculty

1 Faculty (one-year term) chosen by the Academic Senate

1 Faculty, Librarian (permanent)

Articulation Officer (permanent)

4 Discipline Deans (permanent)

Dean of Instruction of Distance Learning (permanent)

1 Facilitator (classified) (one-semester term, alternating among the 4 Facilitators)

Student

5 Non-voting Members

Vice President of Instruction (permanent) (co-chairperson)

Vice President of Student Services (permanent)

Dean of the Military Contract Education Program

Administrative Assistant, Instructional Services (classified) (permanent)

Student Services Representative (classified)

In spring 2008, in rewriting its by-laws, the Academic Senate voted to change the position of Curriculum Committee Faculty Co-Chair to require that the person elected by the Curriculum Committee be an Academic Senator. Although the Curriculum Committee would continue to elect its Faculty Co-Chair every year, the committee could now elect only a Curriculum Committee member who was already an Academic Senator. The Curriculum Committee Faculty Co-Chair was made a member of the Academic Senate Executive Committee and would be responsible for bringing to Senate meetings information about the decisions of the Curriculum Committee. Therefore, the special Academic Senate representative on the Curriculum Committee was no longer necessary, and the Senate voted to eliminate that position. However, faculty continued to be the majority with 22 of the 29 voting members, including the articulation officer, who was a counselor.

2008 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

29 Voting Members

20 Faculty (three-year terms) (one to be co-chairperson)

- Basic Skills/ESL
- Business
- Career and Technical Education
- Counseling
- Computer Technology
- Distance Learning
- Emeritus/Physical Education
- English/Humanities
- Visual and Performing Arts
- International Languages
- Mathematics
- Science
- Social Sciences
- Special Education
- 6 At-Large Faculty

1 Faculty, Librarian (permanent)

Articulation Officer (permanent)

4 Discipline Deans (permanent)

Dean of Instruction of Distance Learning (permanent)

1 Facilitator (classified) (one-semester term, alternating among the 4 Facilitators)

Student

5 Non-voting Members

Vice President of Instruction (co-chairperson)

Vice President of Student Services (permanent)

Dean of the Military Contract Education Program

Administrative Assistant, Instructional Services (classified) (permanent)

Student Services Representative (classified)

Also, the 2008 listing shows that the name of the Foreign Languages Department returned to the earlier International Languages, at the request of faculty in that department and with the approval of the College President. In addition, the name of the Fine and Applied Arts Department was changed at some time in the past to the Visual and Performing Arts Department. The Physical Education Department has been represented in program reviews by various department chairs through the years, first by the Emeritus Department and then by the Visual and Performing Arts Department. Then, according to a recent program review report, Physical Education was moved in fall 2000 from the Visual and Performing Arts Department to be grouped for program review purposes with the Health Department. The first Foods and Nutrition course was introduced at Coastline in spring 2006, and these courses were also combined with Health, Gerontology, and Physical Education for a combined program review in 2009. Despite these changes through the years, P.E. continued to be joined with Emeritus on the Curriculum Committee as most of the physical education classes were taught in that department.

The four discipline deans are the deans of the Costa Mesa Center, the Garden Grove Center, and the Le-Jao Center and the Dean of Counseling and Special Education (whose office is in the Student Services Department).

In spring 2010, the Academic Senate voted to add a new member to the Curriculum Committee: one to represent Health, Nutrition, Gerontology, and Physical Education. This brings the number of elected faculty back up to 20.

At the request of learning center deans, the Academic Senate also voted in spring 2010 to change the designation of Facilitator to the classified person who works with faculty on curriculum as a rotating member of the Curriculum Committee. With the adoption of the Banner software program to manage the Coast Community College District, Facilitators have taken on duties previously performed by the District Human Resources Department, and curriculum assistance now is performed by other classified persons in each learning center. Since there are now only three learning centers, the classified personnel will rotate the Curriculum Committee membership every three semesters. In addition, since a student has probably attended the Curriculum Committee only twice in the past ten years, the Academic Senate voted to make the student a non-voting member of the Curriculum Committee rather than a voting member.

2010 COMPOSITION OF COASTLINE'S CURRICULUM COMMITTEE

28 Voting Members

21 Faculty (three-year terms) (one to be co-chairperson)

Basic Skills/ESL

Business

Career and Technical Education

Counseling

Computer Technology

Distance Learning

Emeritus

English/Humanities

Health, Nutrition, Gerontology, and Physical Education

International Languages

Mathematics

Science

Social Sciences

Special Education

Visual and Performing Arts

6 At-Large Faculty

1 Faculty, Librarian (permanent)

Articulation Officer (permanent)

4 Discipline Deans (permanent)

Dean of Instruction of Distance Learning (permanent)

1 learning center classified person (one-semester term, alternating among
the 3 learning center representatives)

6 Non-voting Members

Vice President of Instruction (co-chairperson) (permanent)

Vice President of Student Services (permanent)

Dean of the Military Contract Education Program (permanent)

Administrative Assistant, Instructional Services (classified) (permanent)

Student Services Representative (classified) (alternating)

Student